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**Example: Risk Assessment Template for Street Play sessions**

**Street name:**

**Date:**

**Named organiser(s):**

**(NB This is a draft to be adapted by each street – categories and actions are only given as examples).**

| **Hazard** | **Risks** | **Actions to reduce risk** | **Notes** |
| --- | --- | --- | --- |
| Moving vehicles and cyclists | Injury to volunteers when setting up road closure, or to children when playing | 1. Parents to be clearly informed they are still responsible for children’s safety
2. All volunteers/stewards to wear high visibility jackets
3. Road closure points to be clearly marked with traffic cones and appropriate signage
4. Road closure notices and door to door leafleting prior to event to warn neighbours in advance of the road closure
5. Children to be asked to stay out of the road until **all** road closure points are in place
6. Volunteers to alert each other and ensure there are no children in the road if a vehicle needs to pass through the road closure, before removing the barrier
7. Cars passing through the barrier to access their property to be slowly led to a parking spot by a steward
8. Full steward briefing by event organisers to cover every point of the risk assessment
9. Plan how to ensure children know that the session has ended, and the street is ‘live’ to cars again. (It can be a good idea to take children inside their houses.)
 |  |
| Any risk linked to the layout of the road, e.g., bends, road, junctions, etc |  |  |  |
| Children going beyond the barriers | Children will go past the road closure barriers into the active street | Volunteer marshals to be stationed at each barrier to make sure children stay within the limits of the Street Play. |  |
| Passing members of the public  | Risk of members of the public from trips slips, other hazards associated with the Street Play | Stewards to keep watch on children and passing by of members of the public.If necessary, move any obstructions placed on footways. |  |
| Angry drivers | Drivers will want to drive down the Street which is closed | Negotiate with driver to see if they need to drive down the street or can wait till after the event has finished.If the driver is adamant that they need to drive down the street and can’t wait, they can be walked through the Street Play with an escort.  |  |
| Rubbish in the road | Any debris in the road, that may cause children to fall, or may be picked up by young children. | A quick litter sweep of the road before and after the road opens should be carried out. |  |
| Rain / heat / ice | Risk of injury from poor weather conditions i.e., slips trips falls | The weather will be assessed in the weeks/days leading up to the session. Appropriate measures to be taken depending on forecast  |  |
| Additional risks identified on the day of the event or during the event Road works | Road works |  |  |